

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Winterslow Village Hall,
Date: Thursday 17 November 2022
Time: 7.00 pm

Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email lisa.alexander@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)
Cllr Richard Clewer, Downton and Ebble Valley
Cllr Zoë Clewer, Redlynch & Landford
Cllr Ian McLennan, Laverstock
Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Welcome and Introductions	7.00pm
2	Apologies	
3	Minutes (Pages 1 - 8) To approve and sign as a correct record the minutes of the previous meeting which was adjourned on Thursday 8 September and recommenced on 12 October 2022.	
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5	Chairman's Announcements To receive Chairman's Announcements including: <ul style="list-style-type: none"> • Underground Studios 	
6	To note the written reports and updates in the agenda pack or distributed on the night (Pages 9 - 16) <ul style="list-style-type: none"> • Wiltshire Council Update - Wiltshire Council Grants for Electric Vehicle Chargers • Healthwatch Wiltshire • Integrated Care Board • Current consultations: https://wiltshire.objective.co.uk/portal/ 	
7	Celebrating Age To receive a presentation from Rebecca Seymour, Creative Producer of the Celebrating Age Programme, as funded by the area board in October 2022. <i>Presenter: Rebecca Seymour</i>	7.10pm
8	Healthy Schools project Update (Pages 17 - 28) To receive the final report on the Southern Wiltshire Area Board Healthy Schools Project, and to present plaques to the qualifying schools.	7.25pm
9	Cost of Living To receive an update on Wiltshire's collective response to the cost of living crisis and to hear from community led settings that have declared themselves Warm Spaces in the Southern Wiltshire Community Area.	7.45pm

- 10 **Matters of Community Wide Interest** **8.05pm**
- a) Parish Councils and Community groups
- b) Community Policing – local issues and priorities - In attendance, Inspector Tina Osborn.
- c) Fire & Rescue
- 11 **Community Speedwatch** **8.20pm**
- To discuss how the Community Speed Watch scheme is working in the Southern Wiltshire Community Area, and to hear from Kaylie Griffiths, Community Speed Watch Officer, Wiltshire Police.
- 12 **Area Board Work Plan Update (Pages 29 - 34)** **8.45pm**
- An update from Karen Linaker, Strategic Engagement & Partnership Manager.
- 13 **Area Board Funding (Pages 35 - 38)** **8.50pm**
- To note the funding requests which have been awarded under the SEPM Delegated Powers process. Applications are set out in the attached report and summarised below:
- Officer: Karen Linaker, Strategic Engagement & Partnership Manager*
- | Grant Information | Amount requested |
|---|--|
| Southern Wiltshire AB
Winterslow Youth Club
Tea Time Pop Up Toasties
Total Project cost £200 | £200

AB Initiative |
| Southern Wiltshire AB
Celebrating Age
Total Project cost £7,915.00 | £750.00

Older & Vulnerable Adults Funding |
- 14 **Local Highways and Footpath Improvement Group (LHFIG) Update (Pages 39 - 58)** **8.55pm**
- To note the minutes and consider any recommendations for funding arising from the last LHFIG meeting held on Wednesday 2 November 2022, as detailed in the attached report.
- Recommendations:
- 4a – £2022.50 – Petersfinger Road/Milford Mill Road, HGV prevention
 - 4b – £6228.72 – Extension of 20mph zone Laverstock
 - 4c – £750 – Porton improved footway/drop kerb works
 - 4e – £627 – Firs Rd Nameplates

- 4f – £2130 – Cholderton, Installation of NAL sockets for SID device
- 4i – £432 – Access improvements to FIRS5
- 4m – £3375 – Riverside Rd crossing upgrade

15 **Close**

9.00pm

Future meeting dates (7-9pm):

- 23 February 2023
- 25 May 2023
- 7 September 2023
- 7 December 2023
- 22 February 2024

Area Board Funding deadlines are 4 weeks prior to the meeting date. Contact karen.linaker@wiltshire.gov.uk for further information.

MINUTES

Meeting: Southern Wiltshire Area Board
Place: Whiteparish Memorial Centre, Whiteparish, Salisbury SP5 2RG
Dates: 8 September 2022 – Meeting adjourned (7.00pm – 7.10pm)
12 October 2022 - Meeting re-commenced (7.00pm – 8.20pm)
Start Time: 7.00 pm
Finish Time: 8.20 pm

Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Clewer,
Cllr Ian McLennan and Cllr Rich Rogers (Chairman)

Cllr Dr Mark McClelland – Cabinet Member for Transport, Waste, Street Scene and
Flooding

Wiltshire Council Officers

Lisa Alexander, Senior Democratic Services Officer
Heather Blake, Senior Transport Planner
Claire Francis, Public Protection Team Leader
Parvis Khansari, Corporate Director – Place
Karen Linaker, Strategic Engagement & Partnership Manager

Total in attendance: 22

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
75	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board and announced the passing of Her Majesty Queen Elizabeth II earlier in the evening. The Area Board partook in a two-minutes silence of remembrance; after which it was agreed that the meeting would be adjourned and would recommence at a future date.</p> <p>On 12 October the Chairman re-commenced the meeting which had been adjourned on 8 September 2022.</p>
76	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Zoe Clewer • Inspector Tina Osborn – Wiltshire Police • District Commander Chris Wood – Dorset & Wiltshire Fire & Rescue Service
77	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the previous meeting held on Thursday 26 May 2022 were agreed as a correct record and signed by the Chairman.</p>
78	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
79	<p><u>Chairman's Announcements</u></p> <p><u>Cost of Living</u> Following on from an update presented at Cabinet, the Chairman highlighted the Council's response on recent increases to the cost of living. He confirmed that the Area Board would be a key part in the delivery of support to communities, providing signposting and support for projects which would benefit the key priorities and themes.</p> <p><u>Area Board Arrangements 2022</u> Following a restructure of the Area Board Officer Team, the Community Engagement Manager Role had been replaced by Strategic Engagement and Partnerships Managers (SEPM). Karen Linaker would continue to support Southern Wiltshire as the SEPM, but would now also look after Salisbury and South West Wiltshire Area Boards, supported by Karlene Jammeh, the newly</p>

	<p>appointed Area Board Delivery Officer (ABDO) for the south of the county.</p> <p><u>Laverstock ETRO</u> Cllr Dr Mark McClelland, Cabinet Member for Transport, Waste, Street Scene and Flooding and Parvis Khansari, Corporate Director - Place, provided an update on a Traffic Regulation Order (TRO) scheme for Church Road, Laverstock.</p> <p>It was explained that for many years there had been concern from residents and Laverstock & Ford Parish Council (L&FPC) relating to excess school traffic and associated obstructive parking, impacting on access through the parish at certain peak times.</p> <p>L&FPC had worked with Officers at the Council to investigate the possibility of an Experimental (ETRO), which had involved a local consultation carried out by the parish council, to ascertain local opinion, receiving a high number of responses.</p> <p>Following further investigation by Wiltshire Council, it was reported that the preferred route was to investigate a TRO and not the ETRO.</p> <p>It was noted that a previous ETRO scheme in Salisbury City had received strong objection from local residents and had later been removed, thus strengthening the view that it was paramount to fully consider the views of all that would be impacted on, which in the case of Laverstock should involve the families of the children attending the four school sites which may not reside in the parish itself and not restrict the consultation process to just the residents of Laverstock.</p> <p>It was noted that the end decision would be formed from a more enhanced official consultation process.</p> <p>The Local Member for Laverstock & Ford, Cllr Ian McLennan noted the history behind the ETRO and the amount of work it had taken to get to this point, including partnership working with the Schools, Parish Newsletters and a thorough parish consultation, with the aim of having an ETRO in place by September 2022 at the start of the new academic year.</p> <p>L&FPC wished to have an ETRO as they felt it was more flexible than a TRO, leaving scope for change.</p> <p>The Chairman noted the importance of reaching all that may be impacted on, to understand their input and asked for future updates as the process developed.</p>
80	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the written updates included in the agenda pack, which</p>

	<p>included:</p> <p>Wiltshire Council Updates:</p> <ul style="list-style-type: none"> • Area Board Briefing Note • Building Bridges • Post 16 Skills & Partnership Officer <p>Wiltshire Centre for Independent Living BANES Integrated Care Board Update Current consultations: https://wiltshire.objective.co.uk/portal/</p>
81	<p><u>Matters of Community Wide Interest</u></p> <p>The Board noted the written reports for:</p> <p>a) Community Policing – local issues and priorities.</p> <p>b) Fire & Rescue – District Commander Chris Wood</p>
82	<p><u>Area Board Funding</u></p> <p><u>Health & Wellbeing (H&W) Funding</u> The Board noted the Older Persons awards which had been made in September through the Strategic Partnership and Engagement Manager Delegated Funding process.</p> <p><u>Decision</u> To note the H&W award of £350 to the Downton Older Persons Event</p> <p><u>Youth Funding</u> The Board noted the Youth Funding awards which had been made in July through the Strategic Partnership and Engagement Manager Delegated Funding process.</p> <p><u>Decision</u> To note the Youth Funding award of £350 to the Alderbury Summer Pop Up Events</p> <p><u>Decision</u> To note the Youth Funding award of £500 to the Downton Pop Up Youth Cafe Events</p>
83	<p><u>Dogs, a Parish experience</u></p> <p>The board noted the written paper which had been provided by Winterbourne Parish Council, detailing issues experienced regarding dogs.</p> <p>Claire Francis, Public Protection Team Leader provided an update on the Dog Warden Service and the role of the team in response to the recent parish feedback.</p>

An additional Dog Warden had been recruited to work with the team. There had been an increase in people owning dogs since Covid, with many not receiving the same level of socialisation due to social distancing.

There had been an increase in the numbers of reported stray dogs with only 30% of those brought in being collected by owners. Those not collected were put into rehoming schemes, however it was becoming increasingly common for the rescue centres to be full to capacity and not able to take any more dogs.

Cases of dog-on-dog attacks were dealt with by the Dog Warden Team, whilst dog on human attack was dealt with by the Police.

The Council worked closely with the RSPCA and worked jointly to educate people on responsible dog ownership.

A total of 40 Community Protection notices had been served in 2021, this figure had doubled from the previous year.

Stickers and leaflets were available to parish councils, to aid awareness of dog fouling.

Questions:

- Any areas that have got on top of dog fouling?
Answer: It is an issue countrywide; you need to try and catch the people that are doing it.
- Who to contact in first instance?
Answer: Email dogs@wiltshire.gov.uk
- Which animal rescue organisations do you work with?
Answer: We have a contract with Battersea cats and dogs home, we do have regular meetings with other homes, however they are struggling to take more on at the moment due to full capacity.
- Unfortunately people with dogs don't look online to see what they should be doing, you need to leaflet them and put signs up.
Answer: We can provide parishes with stickers and leaflets can be downloaded. We are available to attend a community meeting to do talks.
- Who deals with issues around dogs scaring sheep?
Answer: Livestock quarrying is covered by Police, we can assist with getting the message out especially coming up to lambing season. We are not able to issue fines at the moment as not covered by legislation. Owners have a duty to keep a dog under control

	<ul style="list-style-type: none"> • What about Community Protection Orders? <u>Answer:</u> It is possible to serve a Community Protection Order if we have a witness and find out who the person is. • Will you provide new poo bins if requested? <u>Answer:</u> Parishes can put bins in but they need to pay to have them emptied. There is no Revenue funding to empty those bins. A regular public waste bin can also be used.
84	<p><u>Area Board Work Plan Update</u></p> <p>Karen Linaker, Strategic Engagement & Partnerships Manager, provided an update which included:</p> <p>Environment</p> <ul style="list-style-type: none"> • Planning a follow-up engagement event. <p>Young People</p> <ul style="list-style-type: none"> • A busy summer of engagements in Alderbury and Winterslow, with others planned for Downton. • Second year of funding for the Rural Outreach project which would restart the Winterslow Youth Club and; <ul style="list-style-type: none"> ○ Focus on villages in the Bourne Valley with a pop-up event at Newton Tony Mem Hall. ○ A lots of focus on Downton with multi-facetted initiatives such as Street Watch. ○ Redlynch – look at what can be done there • A joint AB event with Salisbury and South West Wilts at Salisbury College. <p>Health & Wellbeing Priority</p> <ul style="list-style-type: none"> • Make a Friend be a Friend initiative, delayed by Covid was expected to take place in Downton & Redlynch from November 2022. • Silver Salisbury range of events held around International Older Persons Day. • Celebrating Age Wilts – in Nov – presentation on the planned provision for the area. • Cost of Living issue and Warm Spaces issue - refocusing the AB action in relation to addressing deprivation for southern Wiltshire. <p>The Chairman note that he was keen to hear from any rural businesses up to bigger businesses wishing to be represented at the Youth event at Salisbury College</p> <p><u>Questions:</u> We previously benefitted from the Celebrating Age initiative in Bourne valley, and have just registered our Village Hall as a warm space, are we able to access any advice leaflets for this? <u>Answer:</u> Yes, Karen would make contact</p>

	<p>with the PC outside of the meeting.</p> <p>Action – Karen to make contact with Bourne Valley PC regarding the provision of Warm Spaces leaflets.</p> <p>Cllr Clewer noted that the recently set up Public Spaces Protection Order (PSPO) in Downton was already having an impact and young people appeared to not want to end up with something on their record and as a result were adjusting their behaviour.</p>
85	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board noted the minutes of the last LHFIG meeting held on 17 August 2022 and considered the recommendations for funding as set out in the report.</p> <p>The Chairman urged any parish councils aware of particular roads in need of maintenance to feed the details in for consideration, prior to the next scheduled HFIG meeting on 2 November.</p> <p><u>Decision</u> The Board approved LHFIG funding to the following schemes:</p> <ul style="list-style-type: none"> • 4c - £750 - Firsdow / Winterslow - safety improvements at Dunstable Crossroads • 4e - £1867.50 – Britford – installation of NAL sockets for SIDs • 4h - £1736.25 – Laverstock & Ford – introduction of waiting restrictions in Sherbourne Drive • 4i - £3000.00 – Alderbury – introduction of waiting restrictions at various locations
86	<p><u>Close</u></p> <p>The next meeting would be held on 17 November 2022, 7.00pm at Winterslow Village Hall.</p> <p>Summary of actions: Action: Karen to provide leaflets on warm space venues to Bourne Valley PC.</p>

Wiltshire Council Grants for Electric Vehicle Chargers

Following the well-attended EV Charging Infrastructure for Town & Parish Councils Webinar on the 14th of September, we are pleased to share this link with you. It contains the materials you need to progress your intentions for EV chargers in your communities:

[Electric vehicles and charging points - Wiltshire Council.](#)

The webpage at the link includes:

1. [Wiltshire EVCPI grant guidance](#)
2. The application form for the grants: [EVCPI Grant Scheme \(wiltshire.gov.uk\)](#)
3. Recordings of the presentations at the webinar – please circulate to colleagues, each presentation is short (around 10m) and shareable:
 - [National and Wiltshire EV strategy](#)
 - [National ORCS grant](#)
 - [Wiltshire EVCPI grant](#)
 - [Wiltshire Council's charge point installer Joju and their provision of free site assessments](#)
4. Link to guidance for the national On Street Residential Charging Scheme (ORCS) grants from Government, which can be used in conjunction with the Wiltshire grants.

If you have identified sites, the first step in applying for the Wiltshire EVCPI grant (up to £2500) is to book a free site assessment from Joju, Wiltshire Council's EV Charging Infrastructure provider. Please contact info@joju.co.uk with 'Wiltshire Council EV Charging Project' in the subject line.

If, having reviewed the materials, you have further questions for the Council, please contact fleet.services@wiltshire.gov.uk.

These materials will be shared widely through Local Council channels.

Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- Know the signs and symptoms of seasonal influenza and who is eligible for a free vaccine in our [What you need to know about flu](#) guide.
- [Learn how NHS 111 can help you get the right treatment without a wait in A&E.](#)
- [Find out more about monkeypox](#) and

who can get a vaccine.

- [How to access mental health support if you are LGBTQ+.](#)

We also offer a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health support in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at healthwatchwiltshire.co.uk/advice-and-information

Advice and information

[View all](#)



What you need to know about flu

Know the signs and symptoms of seasonal influenza (flu) and who is eligible for a free vaccine.

28 September 2022



Think you need to go to A&E? Learn how NHS 111 can help you

The NHS wants to make it easier and safer for patients to get the right treatment when they need it, without...

28 September 2022



What is monkeypox and who can get a vaccine?

Find out the signs and symptoms of monkeypox, what to do if you think you have it and who is eligible for a...

8 August 2022



How to access mental health support if you're lesbian, gay...

Mental health problems are more common among lesbian, gay, bisexual and transgender (LGBTQ+) people. If you...

4 July 2022

Update for Wiltshire Area Boards

October 2022

New health and care Integrated Care Partnership appoints Wiltshire Council Leader as Chair

The Bath and North East Somerset, Swindon and Wiltshire Integrated Care Partnership (BSW ICP) has appointed Richard Clewer, the leader of Wiltshire Council, as its Chair.

The BSW ICP is a statutory committee formed by the Bath and North East Somerset Integrated Care Board (BSW ICB), which became a legal entity on 1 July, and local authorities in the BSW area.

The BSW ICP brings together the NHS, local government, the voluntary, community and social enterprise (VCSE) sector and other partners to focus on prevention, wider social and economic factors affecting people's health and reducing health inequalities.

It will develop an Integrated Care Strategy for local health and care services and advocate for innovation, new approaches and improvement to the way services are provided and run.

It will also make sure that local people have a key role in the design of the services they need now and in the future.

The appointment marks a significant step forwards for the development of the ICP as a forum to bring together a wide range of partners and organisations who each contribute their respective expertise and use their influence to develop a vision and strategy for health, care and wellbeing in Bath and North East Somerset, Swindon and Wiltshire.

Richard Clewer has been leader of Wiltshire Council since 2021. He is also Cabinet Member for Climate Change, Military Civilian Integration, Economic Development, Heritage, Arts, Tourism and Health and Wellbeing.

Neighbourhood Collaboratives Programme

Co-developed by Wiltshire Alliance Partners, the Neighbourhood Collaboratives Programme aims to support neighbourhoods (based around Primary Care Network footprints) to establish collaborative groups who will work to improve health and wellbeing outcomes.

The Alliance will offer support to develop connections between organisations, community groups and services, with the aim of building stronger relationships with

communities. We will offer advice and tools to be able to develop solutions and improvements for concerns that matter to the people living locally.

Collaboratives will connect with each other to learn, develop, and succeed through the Wiltshire Collaborative, which will bring neighbourhood groups together. Collaboratives will not replace or duplicate any of the outstanding work happening in our communities but will seek to build on what is already happening, celebrating success, and helping to further improve the impact by working in broader partnership. This programme will work closely with other work streams and forums such as Community Conversations and Area Boards.

Winter planning and virtual wards

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

One important aspect of our future plans is the delivery of a Virtual Ward model.

A virtual ward is a safe and efficient alternative to going into hospital for people who are acutely unwell. By being in their own home, people are enabled to recover and rehabilitate in familiar surroundings, which can be a benefit to people who become less orientated or less mobile in a hospital environment.

People are regularly reviewed by a multi-disciplinary team to ensure they receive the highest levels of care. Where appropriate, personalised digital technology such as healthcare apps, wearable symptom tracking devices and telephone, or video consultations may also be used by the team to remotely monitor the person's condition until they are well.

The virtual ward service in BSW will deliver a range of interventions, tailored to meet the needs of the individual, to help prevent hospital admissions and to accelerate discharge from hospital.

This is a developing model with pilot programmes currently underway across BaNES, Swindon and Wiltshire.

Covid-19 and flu vaccinations

Adults over the age of 50 are being advised to have both the Covid-19 autumn booster jab and the seasonal flu vaccine to help stay protected throughout the cold winter months.

Both vaccines are free for people over the age of 50, Covid-19 vaccines continue to be available from the many well-established sites that have been involved in the

vaccination programme since its inception almost two years ago. These include Bath Racecourse, the Steam Museum in Swindon and Salisbury City Hall and can be booked via the National Booking System.

As of Wednesday 19 October, a total of 2,479,719 Covid-19 vaccines have been given out across Bath and North East Somerset, Swindon and Wiltshire.


This means that more than 80 per cent of all eligible people in the region have had at least one vaccine, and a further 77 per cent have received two.

People over the age of 50 can secure a flu vaccination through their GP practice or by visiting a participating community pharmacy. Some larger supermarkets and private high street chemists also offer a flu vaccination service, those not eligible for a free vaccine also have the option of paying for one.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone. A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>


Southern Wiltshire Area Board Healthy Schools Project 2021/2022



What are the 'Five to Thrive' steps?		
Step	What's happening?	Importance for the brain
RESPOND	being emotionally available for someone	develops patterns in the brain for feeling safe and belonging
ENGAGE	close proximity between two people so nervous systems can match	develops patterns in the brain for connecting with others and trusting others
RELAX	supporting someone with attachment needs to relax	develops patterns in the brain for self-regulation
PLAY	processing the activity using positive non-verbal communication and stimulating the right brain	develops patterns in the brain for understanding and managing feelings
TALK	creating a narrative and stimulating the left brain	develops patterns in the brain for making sense of experience through the use of words and narrative



Our School Entry
Peach & Raspberry Bread and Butter Pudding



Food Tasting Task Force



What did you think?
mild Green Chap Curry



Southern Wiltshire Healthy Schools
Progress report November 2022



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Southern Wiltshire Healthy Schools

Progress report November 2022



Southern Wiltshire Healthy Schools (2021-2022)

A project to improve health outcomes for children and young people was developed during 2021, with funding and support available to schools from the Local Area Board in the Southern Wiltshire area. This followed similar successful programmes in the Melksham and Tidworth areas.

The benefits of a whole school approach to health and wellbeing have been widely highlighted, including by [Public Health England](#) in 2014 and more recently by the [DfE and Public Health England](#) in 2021, with specific reference to mental health and wellbeing. The [Wiltshire Healthy Schools programme](#) provides resources to enable schools to implement and evidence this approach, including impact for pupils at silver and gold levels.

In November 2021 seven schools signed up for the Southern Wiltshire Healthy Schools project and received training from Nick Bolton, the Wiltshire Healthy Schools lead. A local cluster was formed, and school leads met at cluster network meetings during February and June 2022 to share good practice and progress. Five of the schools claimed the funding of £500 offered* and four schools have so far been successful in achieving accreditation at either bronze or silver level.

The project was developed and supported by Karen Linaker, Strategic Engagement & Partnerships Manager for Salisbury, Southern and South West Wiltshire.

During a challenging year for schools, most were able to achieve accreditation in a relatively short time, which is a third of the usual period provided for other Wiltshire schools. Schools that have not yet achieved accreditation, hope to do so during 2023.

A summary of the accreditation outcomes for this year appears below. Further examples of the impact for pupils and provision at each of the schools follows.

Summary of outcomes and progress

Coombe Bissett CofE Primary School*	working towards accreditation
Longford CofE VC Primary School	working towards accreditation
Old Sarum Primary School*	achieved bronze (2022-2025)
St Andrews CofE VA Primary School*	achieved bronze (2022-2025)
St Nicholas CofE Primary School	achieved silver (2022-2025)
The New Forest C.E. Primary School*	achieved silver (2022-2025)
Winterslow CofE Aided Primary School*	working towards accreditation

Individual school progress summaries

- **Coombe Bisset C of E Primary School**

The school previously achieved silver level (2016-2019), although due to staff changes were not able to complete the accreditation process as planned this year. The school are positive that they can achieve bronze accreditation next year.

This year the school has been addressing aspects of health and wellbeing provision. Developments have included staff training for delivering relationships education in years 4, 5 and 6, which will help in equipping children in upper KS2 with the skills they need to successfully navigate relationships and puberty.

There is now a named staff member for mental health who will be receiving DfE assured training in January 2023. This will enable support for both staff and pupils and is an exciting development for the school, that takes pride in a nurturing and holistic view of every individual.

A local dentistry nurse visited, alongside a member of the school nursing team, to present a workshop for the children in years R – 2, which will be repeated. Oral hygiene is now part of the Early Years Foundation Stage curriculum, but the school have expanded the provision by purchasing resources for years R-2 as this is seen to be beneficial in meeting the needs of a wider age group.

- **Longford CofE VC Primary School**

The school previously achieved bronze level (2017-2020), although has not found time to complete the accreditation process this year. However, achieving accreditation will be a priority for 2023.

Health and wellbeing is promoted across the school and Longford have signed up to use the Jigsaw PSHE education resources to support this. Relationship and Sex Education workshops take place each year. The school employs gym, games, and dance specialists to encourage physical activity during the day and after school, as well as swimming lessons for Y3 and 4.

To support emotional well-being, the school works closely with behaviour and traveller support. Some children take part in wellbeing workshops with the Bridge.

There is much more happening at Longford, which will be reflected in their forthcoming Healthy Schools application.

Southern Wiltshire Healthy Schools

Progress report November 2022



- **Old Sarum Primary School**

The school achieved bronze level, for the first time, in October 2022.

The school's audit contained 21 pages describing their current provision and recent activities which included the following:

The school took part in the Wiltshire Children and Young People's (8 to 18+ years) Health and Wellbeing Survey 2021, which will provide useful data enabling the school to identify and support the current wellbeing needs of its children.

During Covid the school has expanded, so that two dinner servings are now required in the hall, where children sit who are having hot dinners provided by Cleverchefs. These children also have the opportunity to use the salad bar and have a choice of hot pudding, yoghurt and fruit. Lunch time assistants help children with cutting food if they need it.

Children in KS1 are supplied with free fruit and vegetables. Under 5's are provided with free milk, in addition to some older children who can purchase it. All of Key Stage 2 are encouraged to bring 'healthy' snacks to school to eat at breaktime. All children are encouraged to bring in water to school throughout the year and the school provides cups for those children who forget their bottle. Cookery practice is provided as part of design and technology lessons.

Children took part in children's mental health week, which was promoted at school, with activities including writing down worries and placing them in a worry box or monster. In addition to a pastoral manager, the school has two trained Emotional Literacy Support Advisers, who provide support for children, and have three members of staff who are Youth Mental Health First Aid trained. In October 2021 staff members received Five to Thrive: Attachment, Trauma and Resilience Training.

- **St Andrews CofE VA Primary School, Laverstock**

The school achieved bronze level, for the first time, in April 2022.

This year, using resources from Carer Support Wiltshire, the school has begun work to identify and support young carers. The school has updated their young carer policy and delivered an assembly, to raise awareness.



Children, through the School Council, have been involved in updating a School Happiness policy to make it more user friendly for pupils. A School Nutrition Group meets termly and advises on all aspects of school food including school lunches, packed lunches, cooking club and cooking lessons.

The Taste Task Force group also meets regularly and helps the School Catering Manager in changes to the school menus, the contents of healthy lunch boxes and the weekly special table awards. There has been a healthy cookie competition this year with a special tasting of all of the entrants. The previous competition for a healthy cake was won by a Year 6 boy with a courgette cake. This has been adopted as a pudding on the school menu.



Above: The school entry for the Platinum Pudding Competition to design a pudding for the Queen. This was a national competition run by Fortnum and Mason. St Andrew's Primary School came in the top 50 out of 5000 entries. It was designed by the School Nutrition Action Group. Both puddings are now on the school menu.

Good oral health is promoted throughout the school. Every child is encouraged to bring a bottle with tap water into school every day rather than juices or squash. Tap water is available on the tables at lunchtime for all children. The School Catering Manager ensures that the amount of sugar included on the menu is within the national standards. Good oral health is promoted through the Jigsaw PSHE lessons.

School clubs re-started after the Covid restrictions and every child at the school is encouraged to participate in at least one hour of after school physical activity club every week. Training for the Mini Marathon is available to all KS2 pupils.

During September 2022 the school has appointed and trained a Senior Mental Health Lead. The school applied for and received DfE funding to pay for additional resources and training to support the mental health needs of children. Also during 2022 several staff have attended Youth Mental Health First Aid training.

- **St Nicholas CofE Primary School**

The school already held bronze level until 2023 but have upgraded this by achieving silver in October 2022.

During the last year there has been successful work to promote healthy eating at breaktime. The school wanted to increase the number of children choosing to eat a snack at breaktime, but more importantly to increase those choosing a healthy snack. The children, after examining the results from the Wiltshire Children & Young

People's Health and Wellbeing Survey 2020 & 2021, felt that they needed more support in making healthy food choices.



A healthy snack competition was launched in May, with a reward for the winning class – to look after the Porton Pea, a crocheted pea pod, for the next week. In addition to the competition other strategies have been used to educate children about healthy eating. Termly food tasting sessions have taken place which have included children tasting raw rhubarb, radishes, raspberries and spring onions. Class teachers have been given resources with information about the food they are trying and other ways to eat those foods, to encourage children to 'not give up' if they initially dislike the food. Parents have been kept in the loop with regular PSHE/Healthy Schools newsletters.

Collecting data at several points, enabled the school to show that were successful in increasing the number of children having a breaktime snack from 71% to 76%. Children choosing a portion of fruit or vegetable at snack time increased from 50% to 94% between February and September 2022.

As this has been a successful project, the school have decided to continue the work.

Other work that the school has reported, as part of their 50 page Healthy Schools audit includes an oral health workshop in June for younger children, sun safety awareness in May and also during this month an Olympic athlete to promote sport and exercise.

Towards the end of 2021 the school changed catering provider to Cleverchefs and introduced an attractive salad bar, for children to help themselves. Cookery opportunities are provided and children have been encouraged to grow fruit, herbs and vegetables. The school council and governors were involved in reviewing the school food policy in January 2022.

There has been a lot of work to promote the wellbeing of children, with a focus on developing support for young carers. Staff including the SENCO and ELSA have worked with vulnerable groups to support their emotional wellbeing. Staff have accessed a range of training this year to support children with SEND and their emotional health.



- **The New Forest C of E VA Primary School at Landford, Nomansland & Hamptworth**

In October 2022 the school achieved silver level, previously having achieved bronze.

A significant piece of work this year was a successful project to increase tooth brushing and educate children about good oral health. An increase in squash and juice had been noticed in water bottles, after the pandemic school closures. Although 92% of children said that they knew that tooth brushing was important, the school felt that they could improve the numbers regularly brushing their teeth.

After an initial survey, assemblies were delivered to introduce the initiative to the children across the whole school. All pupils were keen and eager to take part. In each classroom there were charts to complete for children to tick if they had brushed teeth the night before and in the morning. Teachers and staff raised awareness about teeth brushing regularly, including in their PSHE lessons where pupils were able to talk about the importance of teeth brushing. To complete the initiative pupils carried out the survey again to gain an understanding of the impact that had been made.

The surveys were able to show that the numbers of children brushing their teeth every morning increased from 61% to 85%. Children who said that they sometimes or never brushed in the morning decreased from 39% to 15%, with 0% saying that they never brushed their teeth in the morning by the end of the project.

The numbers of children brushing their teeth every night increased from 67% to 82%. Children who said that they sometimes or never brushed at night decreased from 33% to 18%, with 2% saying that they never brushed their teeth at night by the end of the project.

School staff also noticed a decline in squash being brought into school in water bottles. Children were making conscious efforts to only bring water. Staff spoke regularly about the importance of water and that it does not contain sugars that can harm teeth. 97% of children told us that they bring water to school compared to the 85% of children prior to the initiative starting. The school are pleased with progress made and hope to continue this work into the next academic year.

As part of the school's application for silver level other work was described to promote children's health and wellbeing including buddy systems where children from year 6 look after younger children during break and lunchtimes, work of the School Council and Eco Council.

The school has also gained a gold school games award, for which it was required to provide access for children to 1 hour of physical activity per day. Using Sport Premium funding the school has been able to purchase air gym equipment at the KS2 site which children are very keen to use during playtimes and lunchtimes. They

are also used within PE lessons. The promotion of physical activity is combined with the curriculum to share the importance of healthy eating and keeping healthy in a range of ways.

The school has recently adopted the Your Mind Matters charter at KS2 and are looking into a KS1 friendly alternative. KS2 has offered Yoga club to children which included periods of reflection and meditation. Teachers also have access to the 2 minute relaxation sessions on the 5-a-day resource.

- **Winterslow CofE Aided Primary School**

The school are working towards achieving bronze level which, following some recent staff and organisational changes, they hope to achieve during 2023.

The school are passionate about wellbeing. Post covid the Wellbeing Curriculum really supported children's return to school. Since then, a Wellbeing Steering group has been created, made up of staff, children, parents and governors that focus on different areas of wellbeing in school. A staff wellbeing package is provided by the Trust.

During the last year the Headteacher has become a Senior Mental Health Lead, following a national training programme delivered in Wiltshire, and has appointed a new PSHE education lead.

There is a child friendly anti-bullying policy and a whole school policy is currently being written, involving children. The school is currently changing its catering provider, to Cleverchefs, which will improve the food offer in school.

The school works collaboratively with other local schools and has organised cluster wide training sessions to reduce and challenge discriminatory language, including through PSHE education.

Appendix 1

Mental health training accessed and mentioned by the schools

- **Emotional Literacy Support Assistant (ELSA)**

The ELSA programme is a six-day training course for teaching assistants to enable them to plan and deliver individual and small group interventions to pupils with additional emotional, social and behavioural needs. ELSA is a national network, of which Wiltshire Council Educational Psychology Service is a member.

The ELSA programme was developed to build the capacity of schools to support the emotional needs of their pupils from within their own resources. It is based on the view that all children are different, and they should be nurtured according to their needs. [More information about local delivery.](#)

- **Five to Thrive: Attachment, Trauma and Resilience Training**

This training, from Knowledge, Change, Action (KCA), aims to upskill people who work with expectant parents, children, young people and families in Wiltshire to support secure attachment, promote self-regulation and resilience and to develop trauma informed practice. Training sessions are via a virtual platform and are interactive. Five to Thrive focuses on a set of five key principles – talk, play, relax, engage and respond. This training programme is part of the Families and Children's Transformation (FACT) programme and provides training to ensure those working with these groups can provide a positive impact.

This training is free for all schools in Wiltshire. [More information about local delivery here.](#) And the [current offer for local schools.](#)

- **Senior Mental Health Leads training**

Between September 2021 and March 2023, the DfE are offering schools and colleges in England training that provides a senior lead in the school, with the knowledge and skills to implement and sustain a whole school or college approach to mental health and wellbeing. Schools that attend the training are eligible for a grant for further training, to help the lead develop or introduce a whole school or college approach to mental health and wellbeing. DfE assured training is available from a range of national providers, including Wiltshire Council. [More information about local delivery here.](#)

- **Youth Mental Health First Aid**

Youth Mental Health First Aid (YMHFA) is an internationally recognised programme designed to promote awareness of psychological and emotional well-being and mental health and to support professionals to recognise and respond to mental health issues in 8-18 year olds.

The Youth MHFA course is available as a ½ day, 1 day or 2 day course and will enable those that work with young people to:

- Recognise the early signs of a mental health problem in young people
- Feel confident helping a young person experiencing a mental health problem
- Guide a young person towards the right support

The course has been developed by Mental Health First Aid England and is offered by a range of organisations, including Wiltshire Council. [More information about local delivery here.](#)

Report author: Nick Bolton (Personal Development Adviser, Wiltshire Council)

www.wiltshirehealthyschools.org



Engagement and Partnerships report

The Southern Wiltshire Area Board in May 2022 reviewed available local data and evidence, and integrated this with local knowledge and community conversation to agree the following local priority themes:



- ❖ Addressing environmental issues
- ❖ Youth engagement and rural youth outreach
- ❖ Support older people and vulnerable adults' health and wellbeing

Each priority theme has a series of more specific local actions that the Strategic Engagement and Partnership Manager and Area Board Delivery Officer will work with the Southern Wiltshire Area Board to positively address them. The full action plan can be found at the end of this document. Two examples of support and change that the Area Board has influenced since last reporting in Oct 2022 :

Support Older People and Vulnerable Adults Health & Wellbeing

Awarded a small grant of £350 towards Downton’s International Day of the Older Person (Oct 2022) Event

This community led event took place on the 1st October at Downton Memorial Hall attracting around 50 older people and facilitated by 6 volunteers. On the day 9 new volunteers expressed an interest to help with future events. An impressive range of activities were facilitated with a total budget of £500, including a £150 parish council contribution: armchair yoga, motto book making, talks from Lover Repair Café and on ‘Fascinating Downton’, move and make music session, tai chi, tea and cake with piano music and a Silent Disco with 48 people taking part!

Key links to Wiltshire Council’s Business Plan: We Stay Active ; We Live Well Together

Youth Engagement & Rural Youth Outreach

Continuing to help Winterslow Youth Club re-start

Delivered the 3rd youth pop up event of 2022 at Barry’s Field Pavilion, Winterslow on the 9th November

Update to be provided at the 17th November area board meeting

Key links to Wiltshire Council’s Business Plan: We Get the Best Start in Life; We Live Well Together.

Southern Wiltshire Area Board work plan and local priorities

Priority	Action(s)	Target(s)	Lead	Status
Sustainable Environment	1. Convene an online engagement event of interested stakeholders to involve community representatives and	By the end of 2022	Cllr Andy Oliver	

	groups in responding to this priority			
	2. Help Parish Council estates go carbon neutral by 2030		Cllr Andy Oliver	
	3. Facilitate Solar Panel info/workshops		Cllr Andy Oliver	
	4. Organise village hall greening workshops		Cllr Andy Oliver	
	5. Support the Salisbury-Amesbury Cycle Route Project		Cllr Andy Oliver	
	6. Continue to support the Laverstock Schools Travel Plan Working Group	Working group continuing to focus on what credible actions can improve the situation. Hope to see tangible benefits over coming 2-3 years as new year groups turn the tide to better sustainable travel habits	Cllr Ian McLennan	
Health & Wellbeing (Older People & Vulnerable Adults)	1. Deliver Make a Friend Be A Friend Project in Downton and Redlynch	Increase numbers of isolated older people to feel better supported and integrated into village activities	Cllr Rich Rogers	
	2. Facilitate new/support ongoing activities, for older people	Help older people feel supported and better connected to local activities and support	Cllr Rich Rogers	
	3. Silver Sunday Outreach - oversee and monitor	Increase numbers of isolated older people to feel better supported and integrated into village activities	Cllr Rich Rogers	
	4. Dementia Support	Understand better where the area board can add value. Currently consulting with Alzheimers Support and the South Wiltshire NHS Memory Service on up to date data and trends and liaising with community led groups on how to strengthen community led dementia support	Cllr Rich Rogers	
	5. Carer Support, particularly to facilitate more		Cllr Rich Rogers	

	opportunities for respite			
	6. Respond to the cost of living crisis	4 Warm Spaces have set up and the 17 th November Area Board meeting will offer more information, support and encouragement to others to set up warm spaces where there is a need	Cllr Rich Rogers	
	7. Celebrating Age Programme	<p>Wiltshire Music Centre is the lead partner for Celebrating Age Wiltshire (CAW), a county-wide project delivering culture and heritage events and activity in community settings to support the wellbeing of vulnerable older people. The Area Board approved £750 for the programme in October 2022</p> <p>Participants include those who are socially isolated or vulnerable due to dementia, reduced mobility, ill health or caring responsibilities, and those who are particularly impacted through the current Covid-19 circumstances.</p> <p>CAW is currently working across 11 local areas across the county. In each area, CAW works with arts and community organisations to deliver accessible, high-quality arts and heritage activity through four core strands of activity:</p> <ul style="list-style-type: none"> - Online concerts and performances (Monthly) - Outdoor and Indoor Concerts - 1:1 Creative Conversations - For those who are isolated at home - Noticing Nature workshops - An art & wellbeing project with local 	Cllr Rich Rogers	

Youth Engagement & Rural Youth Outreach	1. Oversee implementation and monitor impact of PSPO to control catapulting in Downton and Redlynch	To reduce incidents of catapulting.	Cllr Zoe Clewer Cllr Ian McLennan	Yellow
	2. Support the proposed new Streetwatch Scheme in Downton and Redlynch	To introduce trained adult volunteers to Downton streets as support to deter ASB	Cllr Zoe Clewer Cllr Ian McLennan	Yellow
	3. Oversee and support implementation of the Rural Youth Outreach Project Yr1 and 2			Green
	4. Consider potential Op Spectra intervention		Cllr Zoe Clewer Cllr Ian McLennan	Yellow
	5. Deliver a youth employment fair	Planning to deliver this after the Area Board Spring Social event in 2023	Cllr Zoe Clewer Cllr Ian McLennan	Red
	6. Deliver a youth volunteering fair	Planning to deliver this after the Joint Area Board Youth Employment Event in the first half of 2023	Cllr Zoe Clewer Cllr Ian McLennan	Red

Karen Linaker, Strategic Engagement & Partnership Manager (Leisure, Culture and Communities)

17th November 2022

Report To	Southern Wiltshire Area Board
Date of Meeting	Thursday, 17 November 2022
Title of Report	Southern Wiltshire Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Southern Wiltshire Area Board. These could include; community area grants, health and wellbeing, young person's grants and Area Board initiatives.
- To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022-23</u>	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 4,970.00	£ 1,270.00	£ 1,934.30
Current Balance	£ 17,672.00	£ 17,851.00	£ 5,765.70
Balance if all grants are agreed based on recommendations	£ 17,672.00	£ 17,851.00	£ 5,765.70

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG860	Area Board Initiative	Southern Wiltshire Area Board	Tea Time Pop Up Toasties	£200.00	£200.00

Project Summary:

The Winterslow youth club is gradually coming together following a number of years of not having sufficient volunteers to run it. The next pop up youth event will be mainly led by youth outreach officers from the Rural Youth Outreach Project, relying partly upon the volunteers also. The November pop up will be quickly succeeded by a December pop up, and for all subsequent youth pop ups or youth nights a low maintenance method of providing a warm tea is felt necessary. The area board is asked to consider funding 3 toastie makers for all subsequent youth nights and the tea for the November pop up. Subsequent catering costs will be covered by the Rural Youth Outreach Project in the short term and the Winterslow Youth Club in the long term

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
Area Board Grants - Wiltshire Council	Older & Vulnerable Adults Funding	Southern Wiltshire Area Board	Celebrating Age Wiltshire	£7,915.00	£750.00
<p>Project Summary: Celebrating Age Wiltshire (CAW) will use arts & heritage activities to reach the most isolated older people in the Southern Wiltshire area, helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Our programme has developed four different strands of both live and online activity to meet the needs of this group. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.</p>					

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ◆ Community Area Grants (capital)
- ◆ Young People (revenue)
- ◆ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Karen Linaker, Community Engagement Manager, Karen.Linaker@wiltshire.gov.uk

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	2nd November 2022		
1.	Attendees and apologies			
	Present:	Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Britton – Wiltshire Council (RB) Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Ian McLennan – Wiltshire Council (IM) [Left after Item 4m] Cllr Andrew Oliver – Wiltshire Council (AO) [Left after Item 4j] Derek Finnis – Britford Parish Council (DF) Myra Orr – Cholderton Parish Meeting (MO) Chris Hall – Downton Parish Council (CH) Simon Brown – Firsdown Parish Council (SB) Kirsty Exton – Idmiston Parish Council (KE) Trudi Deane – Lavertsock & Ford Parish Council (TD) Tom Martin – Newton Toney Parish Council (TM) David Pitton – Pitton & Farley Parish Council (DB) Charles Penn – Winterbourne Parish Council (CP) Graham Axtell – Wiltshire Council (GA) Paul Shaddock – Wiltshire Council (PS)		
	Apologies:	Elaine Hartford – Alderbury Parish Council (EH) Steven Cocking – Idmiston Parish Council (SC) Catherine Purves – Idmiston Parish Council (CU) Colin Berry – Odstock Parish Council (CB) Edward Riley – Odstock Parish Council (ER) Maria Pennington – Whiteparish Parish Council (MP)		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 8th September 2022 (adjourned and recommenced on the 12th October 2022).</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=14424&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £22,041.46 still unallocated.	That the update is noted.	Area Board
4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: <u>13-20-5</u></p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Salisbury LHFIFG have agreed not to pursue the improvements on the A36 at this time to help move this project forward. The Salisbury LHFIFG have indicated that they still support the proposed works in New Petersfinger Road and have committed to supporting a budget of up to £5,600 for the works, with the cost of the works being split equally between the Salisbury & Southern Wiltshire LHFIFGs.</p> <p>The revised cost estimate for the works is £5,340. Split equally that equates to each LHFIFG having to pay £ 2,670. On this basis the estimated cost of undertaking this work is £2,670 (LHFIFG Contribution £2022.50 / PC Contribution £667.50). [Note: Figure includes a 25% contingency].</p>	<p>RC expressed doubts that the proposed measures would be effective in preventing HGVs travelling along Milford Mill Road but overall the group supported the introduction of the proposals.</p> <p>That the Area Board approves the allocation of £2022.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £667.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<p>b)</p>	<p>Issue No: <u>13-21-21</u></p> <p>Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road</p>	<p>Draft proposals circulated to Laverstock & Ford PC for consideration in October 2022. The overall cost estimate for extending the existing 20mph speed limit in Milford Mill Road is £16,544. This includes extending the zone to include the section of Milford Mill Road not already subject to a 20mph speed limit, New Petersfinger Road, Petersfinger Road, Queen Manor Road, Potters Way and Riverbourne Road (including the cul-de-sacs off it).</p> <p>The cost estimate has been produced based on including Petersfinger Road within the proposals. It makes no sense to include both Milford Mill Road and New Petersfinger Road and exclude Petersfinger Road from the proposals. However, Clarendon Park PC were not supportive of contributing towards an extension of a 20mph speed limit previously. It is suggested that Clarendon Park PC are approached again about this matter by the chairs of both the Salisbury and Southern Wiltshire LHFIGs.</p> <p>Based on the proposals as drafted the costs would be split between the Salisbury and Southern Wiltshire LHFIG's as follows – Salisbury £5,920 / Southern Wiltshire £10,624. [Note: Figures include a 10% contingency].</p> <p>With respect to the Southern Wiltshire LHFIG then the costs would be split as follows – LHFIG £7,968 / Laverstock & Ford PC £1,854 /Clarendon Park PC £802.</p> <p>If Clarendon Park PC decide that they still don't wish to support the introduction of a 20mph speed limit in Petersfinger Road then the road can be removed from the proposals and the costs amended accordingly. If Petersfinger Road is removed from the</p>	<p>The group discussed this matter at length. RC and CH expressed doubts about the potential need for the scheme.</p> <p>RC also commented that he would be uncomfortable moving forward with a scheme that didn't have local support and was concerned that Clarendon Park PC were not in favour of the proposals.</p> <p>IM and TD advised the group that there was very strong support for the proposals from residents of Laverstock. PS advised that the Salisbury LHFIG also supported the proposals. TD noted that the group had been advised that the proposals could proceed without the inclusion of Petersfinger Road. RC commented that he would be more comfortable if the proposals proceeded based on excluding Petersfinger Road and that Clarendon Park PC supported the rest of the proposals. The group agreed to proceed on the above basis.</p>	
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>proposals then the overall costs of the scheme are unlikely to increase but the split of costs would be different.</p> <p>The group is to discuss this matter.</p>	<p>That the Area Board approves the allocation of £6228.72 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £2076.25 to allow this work to be undertaken.</p>	<p>AB</p> <p>PC</p>
c)	<p>Issue No: <u>13-22-04</u></p> <p>Idmiston PC Improved footway and dropped kerb provision in Porton</p>	<p>Meeting held with PC to discuss the report they compiled outlining locations in Porton where improved footway and or dropped kerb provision is required. The PC have identified the area around Bourne Cemetery as their priority location for addressing. Works will require numerous dropped kerbs and short lengths of additional footway. Initial work indicates that there is a significant amount of underground utility apparatus present in the area. To help inform the design work trial holes to determine the position and depth of the utility apparatus are required.</p> <p>The estimated cost of the trial holes is £1,000 (LHFIG Contribution £750 / PC Contribution £250).</p>	<p>That the Area Board approves the allocation of £750 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £250 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: <u>13-22-15</u></p> <p>Firsdown PC Installation of dropped kerb in Firs Road.</p>	<p>The PC have requested the introduction of a dropped kerb in Firs Road Close to its junction with the A30 to improve access from the bus stop on the A30 to Thyme & Tides.</p> <p>From an engineering point of view the provision of a dropped kerb at this location is possible. However, the area of grass verge where the dropped kerb has been requested is not shown to be within the public highway so a dropped kerb cannot be provided without the landowner's consent. Investigation work into the ownership of the land is required to determine whether consent to provide a dropped kerb can be obtained. It is noted that there are already several items of highway street furniture within the grass verge in question.</p>	Investigate land ownership	PS
e)	<p>Issue No: <u>13-22-16</u></p> <p>Firsdown PC Firs Road Street Nameplates</p>	<p>The PC have requested the replacement of missing street nameplates in Firs Road at the A30 end of the road.</p> <p>The estimated cost of undertaking this work is £836 (LHFIG Contribution £627 / PC Contribution £209). [Note: Figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £627 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £209 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

f)	Issue No: <u>13-22-17</u> Cholderton PM Installation of NAL Sockets	The PM have requested the installation of NAL sockets at three locations in the village to enable the deployment of a SID device. The estimated cost of undertaking this work is £2,840 (LHFIG Contribution £2,130 / PC Contribution £710). [Note: Figure includes a 25% contingency].	That the Area Board approves the allocation of £2,130 to allow this work to be undertaken. That the PM approves the allocation of £710 to allow this work to be undertaken.	Area Board PM
g)	Issue No: <u>13-22-18</u> Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft	Residents of The Croft have raised difficulties about accessing footways in The Croft. The PC have provided a detailed report outlining the issues that exist. There are amendments that could be made to improve access to footways in The Croft. Next step would be to arrange a meeting with the PC to discuss the options that exist and agree the measures they wish to take forward and bring a funding proposal back to a future meeting of the group.	Arrange meeting with PC	PS
h)	Issue No: <u>13-22-19</u> Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs	The PC have requested the erection of Wild Fowl (duck) and Small Wildlife (hedgehog) warning signs in the vicinity of the village pond in East Grimstead. The provision of a duck warning sign is potentially possible. Traffic sign regulations permit the erection of such signs where wild fowl is habitually found in the road, such as sites near ponds and watercourses. However, no evidence has been provided that indicates that ducks are habitually being found in the road in the vicinity of the pond. It is suggested the PC are asked to monitor this situation and provide evidence of the need for the sign in due course. The provision of a hedgehog warning sign is potentially possible. In 2019 the DfT announced a new small wildlife warning sign (featuring the image of a hedgehog) for use on the public	The Council to contact the DfT with respect to the use of small wildlife warning signs.	PS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>highway. However, the erection of such signs is only possible upon application to the DfT. To date the DfT have not formally authorised the use of any of these types of signs and have not provided any guidance on their use. It is Wiltshire Council's position that they will not submit any applications to the DfT for the erection of these signs until such time as the DfT have issued guidance on their use.</p> <p>The Council will contact the DfT and ask if they can provide any update on when formal advice on the use of these signs will be issued.</p>		
i)	<p>Issue No: <u>13-22-20</u></p> <p>Firsdow PC Improvements to the access to Right of Way FIRS5</p>	<p>The PC maintains FIRS5 (recorded as a BOAT) on behalf of Wiltshire Council, and access for the maintenance vehicles is currently via a neighbour's property. Whilst the neighbour is very obliging the PC wish to put in an alternative long term access arrangement that avoids the need to access the land via a private property.</p> <p>The PC would like to make alternative access arrangements to FIRS5 by using FIRS6 (recorded as a footpath), which runs between Firs Road and FIRS5. The PC advise that the footpath itself is wide enough to be used by the maintenance vehicles, but the junction of the footpath at the Firs Road end needs widening to allow vehicles to swing round. The neighbouring landowner has agreed to shorten their fence line and for the gate to their field to be moved to a diagonal alignment to provide the necessary space for vehicular access. However, the 30mph speed limit terminal sign would then be in the middle of the revised access and consequently requires relocating. The Parish Council would like the 30mph limit extended south eastwards towards Winterslow by 50 metres so that the two</p>	<p>The group discussed this issue and determined that subject to the changes to the rights of way being agreed with the Rights of Way Team it only wished to relocate the signs on the left-hand side of the road.</p> <p>That the Area Board approves the allocation of £432 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £144 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PM</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>30mph speed limit terminals signs can be relocated and access to FIRS6 kept clear.</p> <p>Although in principle the proposed improvements to the access to FIRS5 (via FIRS6) seem acceptable any changes would first need to be agreed with the Wiltshire Council Rights of Way Team who are responsible for managing the rights of way network. Having spoken to that team they have advised that the PC should arrange a site meeting with them to discuss the proposed changes.</p> <p>Subject to the Rights of Way Team agreeing the proposed changes to FIRS6 then the relocation of the speed limit terminal signs would be possible. The left-hand sign (when entering Firsdow) would be relocated to lamp column 8/20. The right-hand sign wouldn't necessarily need to be relocated. However, it could be relocated so that it is directly in line with the left-hand sign.</p> <p>The estimated cost of moving the left-hand sign only is £576 (LHFIG Contribution £432 / PC Contribution £144). [Note: Figure includes a 25% contingency].</p> <p>The estimated cost of moving both signs is £816 (LHFIG Contribution £612 / PC Contribution £204). [Note: Figure includes a 25% contingency].</p>		
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

j)	<p>Issue No: <u>13-22-21</u></p> <p>Firsdown PC Request for speed limit assessment on the length of the A30 in Firsdown</p>	<p>At the previous meeting PC requested undertaking a speed limit assessment on the A30 (Issue 13-22-11). The group didn't support the request. Following the previous meeting two fatal collisions have occurred on the A30 and the PC have requested that the decision not to undertake a speed limit assessment is reconsidered and that a review of the signing and lining along the A30 in Firsdown is also undertaken.</p> <p>It is the Council's position not to undertake any changes to a road where a fatal collision has occurred until the Police investigation and Coroner's Inquest processes have been concluded. In consideration of this no amendments in the road will be taken forward at this time.</p> <p>In the longer term the advice previously provided that a speed limit assessment is unlikely to result in a recommendation to change the existing speed limit remains current. However, as previously advised it is permissible for the group to support this request and fund a speed limit assessment at the location in question. If the group wish to pursue a speed limit assessment it is advised that they wait a minimum of six months before doing so. Collisions that occur on the public highway do not appear in the Police collision database until a minimum of 6 months after they have occurred. This is to enable any investigation process to be completed. Therefore, undertaking a speed limit assessment now would mean that the fatal collisions that have occurred would not be included in the assessment process, which consequently would make any potential change in speed limit even less likely to be recommended.</p> <p>A review of the signing and lining present along the A30 was completed by the Council in 2016, as such it is unlikely that</p>	<p>The group discussed this issue and agreed to defer taking further action at this time in line with the advice provided, but asked that this item is brought back to the next meeting of this group for further consideration.</p> <p>That the update is noted.</p>	Area Board
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>significant changes are required. However, potential changes can be considered further once the Police investigation and Coroner's Inquest processes have been concluded.</p> <p>The group are to discuss this matter.</p>		
k)	<p>Issue No: <u>13-22-23</u></p> <p>Grimstead PC Request to relocate Butterfurlong Road Street Nameplate</p>	<p>The PC have advised that there is an incorrect street name plate in East Grimstead. There is a Butterfurlong Road street nameplate located at its junction with Dean Road. The PC advise that Google Maps shows this road to be called Long Drove and would like the Butterfurlong Road street nameplate to be relocated.</p> <p>The Council's mapping systems show the road in question to be called Butterfurlong Road. When using the postcode for properties on this section of road (SP5 3RS) on the online Royal Mail address finder the results returned don't include a road name.</p> <p>Before any changes are made to the street nameplate, work to determine what the correct road name is needs to be undertaken.</p>	Correct road name to be identified.	PS
l)	<p>Issue No: <u>13-22-24</u></p> <p>Laverstock & Ford PC Provision of Small Wildlife Warning Signs</p>	<p>The PC have requested the erection of Small Wildlife (hedgehog) warning signs at either end of Laverstock following several recent incidents of hedgehogs being driven over by motor vehicles. The PC have provided a detail report documenting the incidents.</p> <p>The provision of a hedgehog warning sign is potentially possible. In 2019 the DfT announced a new small wildlife warning sign (featuring the image of a hedgehog) for use on the public highway. However, the erection of such signs is only possible</p>	The Council to contact the DfT with respect to the use of small wildlife warning signs.	PS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>upon application to the DfT. To date the DfT have not formally authorised the use of any of these types of signs and have not provided any guidance on their use. It is Wiltshire Council's position that they will not submit any applications to the DfT for the erection of these signs until such time as the DfT have issued guidance on their use.</p> <p>The Council will contact the DfT and ask if they can provide any update on when formal advice on the use of these signs will be issued.</p>		
m)	<p>Issue No: <u>13-22-25</u></p> <p>Laverstock & Ford PC Request to upgrade existing informal crossing point on Riverside Road</p>	<p>The PC have requested that the existing informal crossing point in Riverside Road (adjacent to its junction with Whitebridge Road) is upgraded to a Zebra crossing due to concerns about the safety of pedestrians crossing the road at this location. It should be noted that there has never been a recorded collision involving a pedestrian using this crossing point since it was installed.</p> <p>For a formal crossing facility (Zebra or signal controlled) to be considered there must be a minimum of 50 pedestrian crossing movements per hour over the four hours per day (7.00am-7.00pm) that the most crossing movements occur.</p> <p>To determine if the location in question meets the requirements for a formal crossing facility to be provided a pedestrian crossing assessment must first be undertaken. The estimated cost of the assessment is £1,500 (LHFIG Contribution £1,125 / PC Contribution £375).</p>	<p>The group discussed this issue but expressed concerns about the potential level of expenditure that the introduction of a formal crossing facility would require. The group favoured refreshing the coloured surfacing at the existing informal crossing point and indicated that they would be prepared to support the undertaking of this work up to a total project value of £4,500.</p> <p>That the Area Board approves the allocation of £3,375 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £1,125 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

n)	Issue No: 13-22-26 Laverstock & Ford PC Request for waiting restrictions in the vicinity of St. Jude's Close	The PC have received comments from a local resident that parking in the vicinity of the junctions of St. Jude's Close with St. Clements Way and St. Clements Way with St. Thomas' Way are obstructing visibility when undertaking turning manoeuvres. The resident also claims in their comments that commuter parking in the aforementioned locations has resulted in issues of traffic congestion, noise and air pollution. Two site visits have been undertaken to observe the parking taking place at the locations identified. No problems of the nature reported have been observed. Unless the resident who has made the comments or the PC can provide any evidence of the reported issues actually occurring then no action is required, and the issue should be closed.	TD asked that this issue be kept open and that she would approach the originator of this issue to provide evidence of the parking problems reported as occurring. Issue to be reconsidered at the next meeting of the group if evidence of the parking problems is supplied.	TD
5.	Other Issues			
a)	Issue No: 13-20-3 Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.	Lining works included as a part of Autumn 2022 ad-hoc lining order. Ad-hoc lining works programmed to be completed by the end of November 2022.	That the update is noted.	Area Board
b)	Issue No: 13-20-16 Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	As the group have previously been informed the Major Maintenance Team have advised that, due to budget constraints, the proposed resurfacing scheme at St. Thomas' Roundabout will not be taken forward during the 2022/2023 financial year and is provisionally in the programme for the 2023/2024 financial year. Dropped kerbs to aid crossing movements will still form part of the works.	That the update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

c)	Issue No: 13-21-3 Grimstead PC Request for Improved Village Speed Limit Terminal Signing on Long Drove	Works programmed to be undertaken week commencing 31/10/2022.	That the update is noted.	Area Board
d)	Issue No: 13-21-4 Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	Revised proposals to be supplied to the PC and local member for consideration by the end of October 2022. Subject to the agreement of the PC and local member the draft TRO paperwork will be passed to the TRO Team to undertake the necessary legal work in November 2022 with the formal TRO consultation period potentially taking place in December 2022.	That the update is noted.	Area Board
e)	Issue No: 13-21-8 Winterbourne PC Request for improvements to allotment access track on Down Barn Road	Draft proposals issued to the PC in October 2022 for comment. Once comments have been received from the PC the proposals will be revised accordingly and a cost estimate produced and brought to the group for a funding decision.	That the update is noted.	Area Board
f)	Issue No: 13-21-13 Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	Works to take place between the 14 th -18 th November 2022.	That the update is noted.	Area Board
g)	Issue No: 13-21-14 Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs	Awaiting programme of signing works by Ringway. Lining works included as a part of Autumn 2022 ad-hoc lining order. Ad-hoc lining works programmed to be completed by the end of November 2022.	Chase Ringway to programme signing works.	PS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

h)	Issue No: 13-21-15 Idmiston PC Request for Pedestrian Warning Sign on Gomeldon Road	Ringway have advised that the works have been completed. Site visit required to check works.	That the update is noted.	Area Board
i)	Issue No: 13-21-19 Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road	Design work commenced. Draft proposals to be circulated to the PC for comment in November 2022. Cost estimate to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
j)	Issue No: 13-21-24 Redlynch PC Request for the measures to increase the awareness of the 30mph speed limit and informal crossing point in The Ridge	Lining works undertaken as part of recent carriageway resurfacing works in The Ridge. Installation of the village gates and other signing works provisionally programmed to take place during week commencing 24/11/2022.	That the update is noted.	Area Board
k)	Issue No: 13-21-25 Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.	Detailed design work completed, and proposals circulated to the PM in October 2022. PM have advised that they support the proposals. Works order to be prepared and issued in November 2022.	That the update is noted.	Area Board
l)	Issue No: 13-22-02 Coombe Bissett PC	Signing works allocated to an Apprentice Engineer. Design work commenced. Works order to be issued in November 2022.	That the update is noted.	Area Board

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	Request for the introduction of Road Narrows Warning Signs on Homington Road.	Lining works included as a part of Autumn 2022 ad-hoc lining order. Ad-hoc lining works programmed to be completed by the end of November 2022.		
m)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	TRO consultation period to close on the 7 th November 2022. If objections to the TRO are received a Cabinet Member Decision report will be produced. If no objections are received a works order will be produced and issued to make the necessary signing and lining changes on the ground.	That the update is noted.	Area Board
n)	Issue No: 13-22-05 Firsdown PC / Winterslow PC Safety improvements at Dunstable Crossroads	Supplier of mirror identified, and order placed for its supply. Works order for the erection of the mirror to be prepared and issued.	That the update is noted	Area Board
o)	Issue No: 13-22-06 Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.	Still awaiting detailed advice from the Council's Legal Services Team on this matter. Meeting with Legal Services to discuss this matter arranged for 21/11/22. However, in anticipation of a scheme coming forward at this location the first thing that would be required is a topographic survey to inform any future design. It is proposed that a quote for a topographic survey at this location is obtained and brought to the next meeting of the group for consideration of funding.	That the update is noted	Area Board
p)	Issue No: 13-22-07 Britford PC Request for installation of NAL sockets at three locations to enable the deployment of SIDs	Scheme has been passed to the Signing Team. Scheme awaiting allocation of an engineer to complete design work.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

q)	Issue No: 13-22-08 Idmiston PC Improved footway and dropped kerb provision in Gomeldon	Meeting held with PC to discuss the report they compiled outlining locations in Gomeldon where improved footway and or dropped kerb provision is required. The PC have identified East Gomeldon Road as their priority location for addressing. Works in East Gomeldon Road will require the removal of two trees where their roots are breaking up the footway surface. The removal of the trees to be discussed with the Council's Highways Tree Officer and cost estimate for the works to be prepared and brought to a future meeting of the group for a funding decision.	That the update is noted.	Area Board
r)	Issue No: 13-22-12 Laverstock & Ford PC Request for additional traffic calming measures in Church Road	PC have requested a traffic survey to see if the location meets the criteria for the provision of additional traffic calming features. Currently awaiting the undertaking of the traffic survey.	That the update is noted.	Area Board
s)	Issue No: 13-22-13 Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	Installation of bus stop clearways allocated to an Apprentice Engineer. Design work on the provision of the bus stop clearways has commenced. Design work on the wider waiting restrictions requested in Sherbourne Drive not yet commenced. Design work to commence in November 2022.	That the update is noted.	Area Board
t)	Issue No: 13-22-14 Alderbury PC Introduction of waiting restrictions at various locations	Design work not yet commenced. Design work to commence in November 2022.	That the update is noted	Area Board
6.	Closed Issues			

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

a)	Issue No: 13-19-1 Odstock PC Nunton Footway Improvement	Works undertaken in September 2022. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-22-27 Laverstock & Ford PC Request for a No Through Road sign at Whitebridge Road	<p>The PC have received comments from a local resident that sat navs are incorrectly directing vehicles travelling to Southampton Road into Whitebridge Road and those vehicles are then using private driveways to turn around in. It is highly unlikely that sat navs (or route planners more generally) are directing traffic into Whitebridge Road. 6 popular route planners have been tested to see if they are directing vehicles in Laverstock trying to find Southampton Road in Whitebridge Road, none did.</p> <p>Strictly speaking a No Through Road sign cannot be provided as Whitebridge Road is a through route to Becket Way. An alternative option would be to replace the existing Whitebridge Road street nameplates with new ones indicating that it is a cul-de-sac.</p> <p>The estimated cost of undertaking this work is £826 (LHFIG Contribution £619.50 / PC Contribution £206.50). [Note: Figure includes a 25% contingency].</p>	<p>The group did not support this issue and asked that this issue be closed.</p> <p>The group also asked that the originator of this issue be informed accordingly.</p>	<p>PD</p> <p>PC</p>
7.	Other Items			
a)	Highway Maintenance Update	GA from the Area Highway Office provided an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2022/2023 financial year. A copy of the information provided by GA is attached as Appendix 1 .	That the update is noted.	Area Board
8.	Date of Next Meeting:	8 th February 2023		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £6,456.24 in the LHFIG allocation available for the 2022/2023 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

Notes from Southern Wiltshire LHFIG – 2nd November 2022

Carriageway Works

Surfacing (Programmed)

Ox Bow, The Borough, Downton – 13th February to 15th February 2023

The Street, Farley – 13th February to 17th February 2023

Southampton Road, Alderbury – 15th February to 3rd March 2023

High Street, Porton – pre surface dressing patching January 2023

All other sites completed.

Carriageway Surfacing (Postponed)

C56 The Portway – Postponed due to budget restrictions.

Tunnel Hill/Lights Lane, Alderbury – Postponed due to budget restrictions.

Church Lane Farley – Postponed due to budget restrictions.

A338 Broken Cross to A30 – Postponed due to budget restrictions.

Glendale Crescent, Laverstock – Issue with size of machinery.

Potters Way, Laverstock – To be finished next year, as long as water leak is fixed

Shute End Road, Alderbury – Patched but ran out of time to carry out surfacing. Put on 2023/2024 programme. Patching to be checked to see if more is required.

Footways -Reconstruction

Kingsbourne Close, Winterbourne – 21st November to 28th November 2022

Downsview Road Laverstock – 2nd February – 7th February 2023

All other sites completed.

No news yet on the Slurry Seal footway programme.

